Terms & Connectors Cheat Sheet

What it does	Westlaw	Lexis	Bloomberg	Hein
Either term can be present (broader)	or	or	OR	OR
Both terms must be present (narrower)	and &	and	AND	AND
Exclude term after the connector	but not %	and not	NOT AND NOT BUT NOT	NOT
Searches within the same paragraph	/p	w/p /p	P/ /P /PARA	
Searches within the same sentence	/s	w/s /s	S/ /S /SENT	
Searches within *x number* of words	/#	w/# /#	N/# /# W/#	~#
Ordered proximity: first term must appear before term after connector	+p +s +#	PRE/#	NP/# Pre/# +#	
Parentheses: clarify order of connector processing	( )	( )	( )	( )
Root Expander	!	! *	!	*
Single Character Wildcard	*	? *	*	?
Phrase: searches terms exactly as they appear within the quotes	" "	" "	" "	" "
Frequency of a term	ATLEAST#( )	ATLEAST#( )	ATL# ATLEAST#	
At Most			ATMn	
Makes term more important to search				^n